

## **WE ARE HIRING!**

(if you need this job ad in an alternative format let us know)

**1. We are looking for a MARKETING ASSISTANT.**

This means someone to assist us in taking the Nexus story and our artists' stories and presenting them to communities.

**2. It is a 0.2FTE (full time equivalent) position.**

The hours of the job are 7.6 hours a week (basically one day a week).

**3. The salary is \$55,000 per annum pro rata, plus compulsory superannuation contributions**

The position is paid at an hourly amount equal to \$55,000 a year. On top of this are payments the employer must make to your superannuation fund at a minimum percentage of your salary.

**4. The position will be a contract position from April 2024 until 31 December 2024.**

We want to have someone begin the job in April this year. The job will finish on 31 December 2024. The person will be employed only for this period under what is called a contract which lists the terms of the job.

**5. TO APPLY please read and address the APPLICATION PROCESS in the JOB DESCRIPTION which you can find [here](#)**

The job has a document that describes what it is and also lists the steps you must take to apply for this job. Click on the link provided to get the document. If you need the Job Description document in another format let us know as soon as you can.

### **We must get your application by MIDNIGHT, THURSDAY 18 April.**

**Interviews for preferred applicants will be held Wednesday 24 and Friday 26 April.**

We actively seek a diverse workforce and have a Disability Access and Inclusion Plan. Applicants from a culturally diverse and/or First Nations background are strongly encouraged to apply. We are open to different ways of applying for the job such as multimedia, via video, as well as text-based documents. Please let us know of any requirements you may have for applying to help you put your best foot forward by calling our staff on 8212 4276 or email [info@nexusarts.org.au](mailto:info@nexusarts.org.au) with MARKETING POSTION in the subject line.